

# WEEKLY PLANNER

MY 3 BIG OBJECTIVES THIS WEEK:

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| 8:00am | 9:00am | 10:00am | 11:00am | Noon | 1:00pm |
|--------|--------|---------|---------|------|--------|
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## BIG ROCKS (Key Result Areas)

- ① Call each unit daily. Review numbers, get relevant updates and spread energy.
- ② Review your Quarterly Business Plan Template and align quarterly goals to weekly goals.
- ③ \_\_\_\_\_
- ④ \_\_\_\_\_
- ⑤ \_\_\_\_\_
- ⑥ \_\_\_\_\_
- ⑦ \_\_\_\_\_

## RESTAURANTS TO VISIT & FOCUS AREAS

- ① Use High-Impact Restaurant Checklist to prioritize where and who to visit.
- ② Vary visit times to work with different managers and assess different peak periods.
- ③ \_\_\_\_\_
- ④ \_\_\_\_\_
- ⑤ \_\_\_\_\_
- ⑥ \_\_\_\_\_
- ⑦ \_\_\_\_\_



LTOs FOR THIS WEEK:

| 2:00pm | 3:00pm | 4:00pm | 5:00pm | 6:00pm | 7:00pm |
|--------|--------|--------|--------|--------|--------|
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## WEEKLY MANAGER DEVELOPMENT

WHO

WHAT

WHY

HOW

WHO

WHAT

WHY

HOW

WHO

WHAT

WHY

HOW

WHO

WHAT

WHY

HOW

## WEEKLY MANAGER MEETING TOPICS

Keep It Short and Sweet. Collect Best Practices. Energize the Team!

①

②

③

④

⑤

⑥

